

Annex N – Field Verification/Evaluation Grid

No.	Technical Evaluation Criteria	RATING (Tick to indicate)	
		YES	NO
1	Does the applicant confirm that the application is from them?	YES	NO
2	In relation to the applicant having proof of land ownership/land use rights – can this be confirmed by the LC1?	YES	NO
3	Is the land free from incumbrances, including encroachment?	YES	NO
4	Is the actual site area in line with that given in the application (by physical measurement)?	YES	NO
5	Is the proposed planting site in one block of land?	YES	NO
6	Can the farmer explain where and how he/she is going to obtain the necessary planting materials?	YES	NO
7	In relation to labour availability, can the farmer show documents/records supporting the payment of workers?	YES	NO
8	Is the farmer able to explain how he/she will be able to raise the required finance to fund the costs they indicate in their application budget, realising that this is a reimbursement grant?	YES	NO
9	Is the planting area free from areas of swamp, rocks and/or very steep slopes, on which it is not possible to plant Coffee/Cocoa?	YES	NO
10	Is the planting area on land which has NOT been deforested since December 2020? (Possible signs of recent deforestation might be; forest neighbouring the planting area, presence of tree stumps, cross referencing with neighbours, etc?)	YES	NO
11	Is the planting area free from any Special Management Zones (SMZs) e.g. patches of natural vegetation, rivers, wetlands, cultural sites etc.	YES	NO
TOTAL RESPONSES (MUST ALL BE YES)			