

NOTICE OF EXPRESSION OF INTEREST FOR PROVISION OF TRANSACTION ADVISORY SERVICES ON THE PROPOSED HEAD OFFICE BUILDING FOR UGANDA COFFEE DEVELOPMENT AUTHORITY ON PLOT 9/11 BASKERVILLE AVENUE KOLOLO, KAMPALA (UCDA/SRVCS/21-22/00467).

1. The Uganda Coffee Development Authority has allocated/received funds from Government of Uganda to be used for the acquisition of the consultancy services described below.
2. The Entity now invites eligible consultancy firms to submit sealed expressions of interest for Provision of Transaction Advisory Services On the Proposed Head Office Building for Uganda Coffee Development Authority at Plot 9/11 Baskerville Avenue, Kololo, Kampala. The transaction advisor will carry out a PPP feasibility study under section 22 of the PPP Act.
3. Interested consultancy firms should provide information demonstrating that they are eligible and possess the required qualifications to perform the services supported with relevant documentation.
4. The short listing criteria will include:
 - I. Eligibility documentation**
 - a) A copy of certification of registration with Authority(PPDA) or Valid trading license 2022 & certificate of incorporation or equivalent
 - b) A signed statement indicating that the consultant doesn't have a conflict of interest in the subject matter of procurement
 - c) A copy of memorandum & articles of association or equivalent
 - d) A signed statement indicating the consultancy firm is not insolvent, in receivership, bankrupt or being wound up
 - e) A copy of audited books of accounts and financial statements for last two years 2020& 2021.
 - f) A signed statement indicating the bidder is not suspended by relevant Authority, PPDA in Uganda or debarred to participate in any procurement by any authority in the region of any donor such as World bank, AFDB EU etc .
 - g) The consultancy firm is registered to pay taxes in Uganda or elsewhere the business is located.

5. Experience & Qualification of Key Professional Staff

- a. The consultancy firm will comprise of a team, managed by a PPP Specialist (Team leader) and other professionals of which either shall have skills and experience necessary to undertake the proposed PPP project. The personnel shall have the skills and experience in property development (specifically office accommodation, PPP project preparation and procurement; project management; financial modelling/structuring, project promotion, economic and financial analysis and risk assessment. The team shall have extensive demonstrated experience that should include knowledge of the sector, legal and regulatory issues involved in property development and implementation of PPP projects.
- b. International experts should have 10years and national experts should have 5 years of demonstrated project relevant experience in the preparation and transaction of at least 3 PPP successful projects with additional merit given to experience with PPP projects in Sub-Saharan Africa. Each individual on the team must be personally available to do the work as and when required to do so. The Team leader shall be held accountable in ensuring Project deliverables, professional conduct and integrity of the team, cohesion and communication amongst the team is undertaken.
- c. Interested Consultancy firms are encouraged to form consortia, joint ventures or associations with other firms to enhance their capabilities, strengthen the technical responsiveness of their proposals, make available bigger pools of qualified experts to enhance the value and quality of their services.
- d. The list of experts provided hereunder is indicative and the consultancy firm shall include additional experts (such as environmental specialist, public relations specialist and any other specialists) that may be required to successfully complete the assignment. The skills and experience required in the Transaction Advisory are as follows: -

No	Position	Expertise Required
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1	PPP Specialist & Team Leader	Demonstrated experience in providing PPP transaction advisory services/development of large infrastructure projects on PPP basis including extensive experience in project structuring; PPP procurement and bid process management; drafting and negotiating PPP project agreements, service level specifications, payment mechanisms, monitoring and reporting regime, project and cost management, among others. Must have Sub-Saharan Africa experience to lead expert specialists and managed complex multi-functional teams in the PPP feasibility study and procurement process and participated in at least three (3) successfully commissioned PPP projects as Team Leader.
2	Legal Expert	Demonstrated experience in legal due diligence, drafting PPP and other commercial agreements and other related documents/agreements, procurement and managing bidding processes, negotiating PPP contracts and relevant limited recourse project finance experience as well as drafting service level agreements and contract level management frameworks and resolving legal issues. Must have participated in at least three (3) PPP projects.
3	Project Finance Specialist	Demonstrated experience in financial modelling/structuring of large infrastructure projects including office accommodation PPP projects; value for money, needs and solutions options analysis, project costing and revenue forecasting, development of financing plans, insurance and guarantee products. Proven track record in rendering related finance advisory services to project configurations that include design; construction, operation, maintenance and financing. Must have participated in at least three (3) successfully commissioned PPP projects.
4	Technical Advisor	Demonstrated experience in detailed building design, layout, property development and planning, construction, engineering, quantity surveying, facilities management of at least 10 large and complex infrastructure projects including office accommodation, residential and hospitality properties. Proven technical and costing capability to achieve the required outputs from technical specialists. Experience in project management; capacity to inform and meet technical requirements and ensure project delivery in accordance with client's specific needs.

6. Preference schemes shall apply when evaluating Request for Proposals from the shortlisted consultants.

7. Interested eligible consultants may obtain further information at the address given below from Monday **8:30am -17:00 East African time**, except on public holidays.

8. Sealed Expressions of Interest must be delivered to the address below at or before **21st July, 2022 by 11:30 Am East African Time.**

The head Procurement and Disposal Unit (PDU)
Uganda Coffee Development Authority
Room 2.3 Second Floor Plot 35, Coffee House
Jinja Road, Kampala
P.O. Box 7267 Kampala, Uganda

Or electronically to: pdu@ugandacoffee.go.ug

The notice of expression of interest is available at the Entity's website at www.ugandacoffee.go.ug and at www.ppda.go.ug

9. The planned Procurement schedule (Subject to changes) is as follows:

Activity	Date
a. Publication of Notice of Expression of Interest – Addendum	6 th July, 2022
b. Closing date for receipt of Expression of Interest	21st July 2022 at 11:30 AM East African Time.
c. Evaluation of Expressions of Interest	15 working days from closing date
d. Display of shortlist	5 Working days from approval of shortlist by the Contracts Committee

Signature:

Name: **Dr. Emmanuel Iyamulemye Niyibigira**

Managing Director